

It is anticipated that the Board will move to Executive Session at 7:00 PM, and will return to Regular Session at approximately 8:00 PM.

**ELMSFORD UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
PUBLIC MEETING
AUDITORIUM
ALEXANDER HAMILTON HIGH SCHOOL
APRIL 07, 2010
8:00 PM**

I. ROLL CALL

Betty Funny-Crosby, President
Debra B. Lawrance, Vice President
Michael Colasuonno, Trustee
Matthew R.C. Evans, Trustee
James B. Henson, Trustee
Barbara A. Peters, Ed.D., Superintendent
Peter Giarrizzo, District Clerk

II. EXECUTIVE SESSION

It is anticipated that the Board will move to Executive Session to discuss a particular legal matter.

III. RETURN TO REGULAR SESSION

IV. APPROVAL OF MINUTES

Approve the minutes:

Regular Meeting - March 03, 2010
Budget Workshop - March 06, 2010

V. PRESENTATION

- Academic Report K-1 Literacy, Wayne Harders/Debra Barbosa

VI. ELMSFORD SALUTES

VII. STUDENT LIAISON REPORT

VIII. RECOGNITION OF THE AUDIENCE – Agenda Items

Board of Education Agenda April 07, 2010

IX. FINANCE & PURCHASING

1. Approve of Cash Disbursement Schedules of March 01, 2010:

Approve the cash disbursement schedules:

| | | |
|--------------|--|----------------|
| Schedule #37 | Trust and Agency Fund Account in the amount of | \$ 41,251.37 |
| Schedule #38 | General Fund Account in the amount of | \$409,920.08 |
| Schedule #38 | Special Aid Fund Account in the amount of | \$ 2,591.36 |
| Schedule #39 | Trust and Agency Fund Account in the amount of | \$ 7,605.64 |
| Schedule #40 | General Fund Account in the amount of | \$456,238.43 |
| Schedule #40 | Special Aid Fund Account in the amount of | \$ 30,657.95 |
| Schedule #40 | School Lunch Fund Account in the amount of | \$ 30,574.46 |
| Schedule #41 | Trust and Agency Fund Account in the amount of | \$ 35,066.25 |
| Schedule #42 | General Fund Account in the amount of | \$1,326,869.28 |
| Schedule #42 | Special Aid Fund Account in the amount of | \$ 16,469.34 |
| Schedule #42 | School Lunch Fund Account in the amount of | \$ 1,062.55 |

2. Budget Transfers – Requiring Board Approval – March 16, 2010

| <u>Fund</u> | <u>Transfer Amount</u> | <u>Reason</u> |
|--------------|------------------------|---|
| General Fund | \$677,600.00 | To cover negative balances and move money into correct expenditure code |
| General Fund | \$389,156.30 | To cover negative balances |
| General Fund | \$373,328.03 | To cover negative balances |

3. Treasurer's Report – February 2010

Approve the Treasurer's Report for the month of February, as submitted.

4. Health Service Contract

Approve the following health service contract **2009/2010** school year for Elmsford resident students attending out-of-district private/parochial schools as follows:

| | |
|----------------------------------|----------|
| Greenburgh Central 7 SD | \$746.16 |
| Rye City School District | \$682.32 |
| Harrison Central School District | \$994.17 |
| Somers CSD | \$775.14 |
| Valhalla UFSD | \$901.25 |

5. Bid Award – Regulation Varsity Backstop

RESOLVED, that the Board of Education of the Elmsford Union Free School District award Bid #2009-10-8 Furnish and Install Regulation Backstop, in accordance with the specifications and including additional side backstop bench protection, be awarded to Quality Fence of Peekskill, Inc. the lowest responsible bidder meeting specifications, in the amount of \$14,850.00.

X. SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS

INSTRUCTIONAL PERSONNEL

1. Tenure

A. Deputy Superintendent for Instructional Services – Peter Giarrizzo

Grant tenure to **Peter Giarrizzo**, Deputy Superintendent for Instructional Services, effective 07/01/2010.

B. Teaching Assistant – Jennifer Santiago

Grant tenure to **Jennifer Santiago**, Teaching Assistant, effective 09/01/2010.

2. Amend Appointment

Amend the appointment of Nicole France Troncale - **From:** 0.4 ELL Teacher **To:** 0.9 ELL Teacher (February 03, 2010 – Minutes), effective April 08, 2010.

3. Activity/Stipend Position

Approve the appointment of the following individuals to activity/stipend positions for the 2009/2010 school year in accordance with the Elmsford Teachers Association:

| | |
|------------------|---------------------------|
| Richard MacLeish | Spring Track – Head Coach |
| James Aiello | Spring Track – Assistant |
| Robert Segaloff | Spring Track – Assistant |
| Matt Simon | Baseball – Varsity |
| Sarah Dwyer | Softball JV |
| Anthony Shallo | Baseball Modified |
| Juliana Petraia | Softball Modified |

4. Resignation

Accept the resignation for the purpose of retirement of Gail T. Morrow, Teacher at the Alice E. Grady School, with regret and appreciation for her 29 years of service to the Elmsford Union Free School District, effective July 01, 2010.

5. NON INSTRUCTIONAL PERSONNEL

Amend Appointment – Campus Monitor

Amend the emergency conditional appointment of Paul Hood, Campus Monitor as follows:

| <u>From</u> | <u>To</u> |
|---|---|
| Position Campus Monitor Step 1, Lane F | School/Campus Monitor Annual Salary In accordance with CSEA Salary Schedule Step 1, Lane F Prorated to 183 days |
| Terminated Date of Probationary Period: 05/01/2012 | 11/01/2011 |

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Resignation

Accept the resignation of Cheryl Delaney, Substitute Teacher, effective March 26, 2010.

Appoint - Sub Monitor

Approve the appointment of Christopher Bartley as Substitute Teacher/Monitor, effective May 03, 2010 for the remainder of the 2009/2010 school year at the rate of \$100.00 per day.

XI. NEW BUSINESS

1. **Donation – ENT & Allergy Associates**

RESOLVED, that the Board of Education of the Elmsford Union Free School District accepts a donation of \$1,000 to Alexander Hamilton Jr./Sr. High School. This donation was made as part of the prize awarded to Alexander Hamilton student, Tejan Edwards, for his first place win in ETN 2009 Great American Smoke Out Campaign.

2. **Donation to Raymond Agostini Scholarship Fund**

RESOLVED, that the Board of Education of the Elmsford Union Free School District accepts the donation in the amount of \$300 from Florence Agostini to the Raymond Agostini Scholarship Fund.

3. **Agreement with Greenburgh Nature Center**

RESOLVED, that the Board of Education of the Elmsford Union Free School District approve an agreement with the Greenburgh Nature Center to provide a series of three (3) educational programs from April 13, 2010 through April 28, 2010, for Elmsford students in the primary grades for the total amount of \$750.00 (\$250.00 per program) in accordance with the term and conditions of the agreement dated April 07, 2010, and authorizes the President of the Board to execute said contract.

4. **Transportation Contract –**

RESOLVED, that the Board of Education of the Elmsford Union Free School District approve a contract with Allways East Transportation for transportation of an Elmsford resident student to the Briarcliff Manor Middle School from March 15, 2010 through June 24, 2010 at a cost of \$140/per day for a total cost of \$9,800.00, and authorizes the President of the Board of Education to execute said contract.

5. **Special Education Services Contract**

RESOLVED, that the Board of Education approve the contract between the Elmsford Union Free School District and White Plains City School District 2009/10 educational services to an Elmsford resident student as outlined in the contract dated 03/22/2010 and authorizes the President of the Board of Education to execute said contract.

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6. Consultant Services – Dr. Luisa Costa Garro

RESOLVED, that the Board of Education of the Elmsford Union Free School District enter into a contract with Dr. Luisa Costa Garro to provide consulting services for the dual language program, with compensation set at \$800 per day not to exceed 12 days, and authorizes the President of the Board of Education to execute said contract.

7. Consultant Contract – Dr. Mary Kay Aebly-Ryan

RESOLVED, that the Board of Education of the Elmsford Union Free School District enter into a contract with Dr. May Kay Aebly-Ryan to do a psychological assessment for a special education student for a lump sum of \$900 in accordance with the terms and conditions as outlined in the contracted dated April 07, 2010, and authorizes the Superintendent of Schools to execute said contract.

8. Grant – Sam’s Club Foundation

RESOLVED, that the Board of Education of the Elmsford Union Free School District accept a donation of \$1000 from Sam’s Club Foundation Community Grants Program to the Alice E. Grady School.

9. Bid Award – Printed Materials

RESOLVED, that the Board of Education of the Elmsford Union Free School District awards Bid # 2009-10-7 Printed Materials Bid to the lowest responsible bidders meeting specifications as follows:

| | | | Anticipated | | |
|------|------------------------------|----------------|-------------|---------------------|-----------|
| Item | | | Quantity | Successful | Bid |
| No. | Description | | each order | Bidder | Price |
| 1 | Custom Letterhead 20 lb Bond | Color | | | |
| a | District | Red on White | 500 | Ridgefield Printing | \$ 67.50 |
| b | Superintendent | Red on White | 2000 | Ridgefield Printing | \$ 110.00 |
| c | Deputy Superintendent | Red on white | 500 | Ridgefield Printing | \$ 67.50 |
| d | Coordinator Of Data | Red on White | 500 | Ridgefield Printing | \$ 67.50 |
| e | Guidance Office | Red on White | 1500 | Ridgefield Printing | \$ 95.00 |
| f | Grady Letterhead | Red on White | 1000 | Ridgefield Printing | \$ 87.50 |
| g | Dixon letterhead | Red on White | 1000 | Ridgefield Printing | \$ 87.50 |
| 2 | Custom Printed #10 Envelopes | | | | |
| | Return Address, Gum Flap | | | | |
| a | | Red on White | 500 | Ridgefield Printing | \$ 55.00 |
| b | | Black on White | 2500 | Ridgefield Printing | \$ 116.50 |
| 3 | Envelopes - Window # 10 | Black on White | 5000 | Ridgefield Printing | \$ 195.00 |
| | Return Address, Gum Flap | | | | |

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| | | | | | |
|----|--|------------------------------|------|---------------------|-------------|
| 4 | Envelope - 9"x6" Progress Report Print Landscape, Gum Flap on Port. | Black on white | 2000 | Ridgefield Printing | \$ 185.00 |
| 5 | Custom Memo Pads 4.25"x 5.5" | | | | |
| a | 100 sheets per pad | Blue & Black on White | 10 | Minute Man Press | \$ 60.52 |
| b | 100 sheets per pad | Black on White | 10 | Epic Printing | \$ 46.50 |
| c | 100 sheets per pad | Red on White | 10 | Ridgefield Printing | \$ 47.50 |
| 6 | Business Cards 80# 3.5"x 2" | | | | |
| a | | Red on White | 250 | Ridgefield Printing | \$ 37.50 |
| b | | Black on White | 250 | Ridgefield Printing | \$ 37.50 |
| c | | Green, Black, Blue on Yellow | 500 | East Coast | \$ 49.00 |
| 7 | AHHS Report Card Form 8 1/2" x 11" Landscape | Red on White | 3000 | Printech | \$ 168.75 |
| 8 | Textbook Loan Card 4"x6" Card Stock | Black on Blue | 6000 | Ridgefield Printing | \$ 145.00 |
| 9 | Return Post Card Two Sided 4"x6" Card Stock | Blue on White | 2000 | Ridgefield Printing | \$ 87.50 |
| 10 | Emergency Health Card Two Sided Spanish/English 8"x5" | Black on white | 2000 | Epic Printing | \$ 107.50 |
| 11 | Report Cards | | | | |
| a | 11"x8.5" Watermark Report Card Paper - Landscape Gr. 5 & 6 | Blue on White | 2000 | Ridgefield Printing | \$ 147.50 |
| b | 8.5"x14" 5 Part Carbonless Gr. 4 | Assorted | 2000 | Epic Printing | \$ 107.50 |
| c | 8.5"x11" 3 Part Carbonless Gr. 3 | Assorted | 2000 | East Coast | \$ 297.00 |
| d | 14"x 8.5" 5 Part Carbonless Gr. 2 | Assorted | 2000 | Epic Printing | \$ 645.00 |
| | All 2, 3, 4 Report Cards to be printed | | | | |
| 12 | Student Record Folder 11"x17" Folded to 8.5"x11" Printing on all four sides Card Stock with 6" x1" cut out on top Right side girls; Left side Boys | Green on Green | 2000 | Ridgefield Printing | \$ 1,500.00 |

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| | | | | | | |
|----|--------------------------------|--------------------|--|-------|---------------------|-------------|
| 13 | AHHS Commencement Program | Red on White | | 500 | Minuteman Press | \$ 234.24 |
| | 11X17 Trifold 6 printed sides | | | | | |
| | Heavy Duty Card Stock | | | | | |
| | | | | | | |
| 14 | Multi Part Forms | | | | | |
| a | Carbonless 3 part 6.5"x 5.5 | Assorted | | 1000 | Epic Printing | \$ 140.00 |
| b | Carbonless 3 part 8"x5" | Assorted | | 1000 | Epic Printing | \$ 140.00 |
| c | Carbonless 3 part 8.5"x11" | | | | | |
| | Personal Day Non-Certified | Assorted | | 1000 | Epic Printing | \$ 205.00 |
| | Personal Day Teachers | Assorted | | 1000 | Epic Printing | \$ 205.00 |
| | Personal Day Tching Asst. | Assorted | | 1000 | Epic Printing | \$ 205.00 |
| | Stipend Payment Request | Assorted | | 1000 | Epic Printing | \$ 205.00 |
| | Internal Substitute | Assorted | | 1000 | Epic Printing | \$ 205.00 |
| | Substitute Teacher | Assorted | | 1000 | Epic Printing | \$ 205.00 |
| | Voucher for Chaperone | Assorted | | 1000 | Epic Printing | \$ 205.00 |
| | Authorization for Overtime | Assorted | | 1000 | Epic Printing | \$ 205.00 |
| | Hourly Time Sheet | Assorted | | 1000 | Epic Printing | \$ 205.00 |
| d | Carbonless 4 Part 8.5"x5.5" | Assorted | | 1000 | Epic Printing | \$ 205.00 |
| e | Carbonless 4 part 8.5"x11" | Assorted | | 1000 | Epic Printing | \$ 205.00 |
| | | | | | | |
| 15 | Medical History Form 8.5"x11" | Black on White | | 2000 | Ridgefield Printing | \$ 185.00 |
| | Card Stock 2 Sided | | | | | |
| | | | | | | |
| 16 | District Newsletter | Submit on Addendum | | 2800 | | |
| | | | | 6 pgs | Courier Printing | \$ 710.00 |
| | Specifications on Addendum # 1 | Sheet | | 4 pgs | Courier Printing | \$ 577.00 |
| | | | | 8 pgs | Courier Printing | \$ 748.00 |
| 17 | District Calendar | Submit on Addendum | | 1200 | Courier Printing | \$ 1,790.00 |
| | Specifications on Addendum # 2 | Sheet | | | | |

10. RECOMMENDATIONS OF THE CSE AND CPSE EDUCATION

RESOLVED, that the Board of Education shall approve all the special education programs/placements as recommended in the Individual Education Plans of students by the Committee on Special Education and the Committee on Pre School special Education as set forth herein:

BOE Meeting Dated 04/07/10
CSE RECOMMENDATIONS

| | ID No. | Recommended Placement/Program |
|--|---------|---|
| | | |
| | 12272 | Fall 2010 - Special Class; Occupational Therapy Consultation; Speech Therapy |
| | 3895 | Fall 2010 - Consultant Teacher Direct – Math, Science, Social Studies; Special Class – English; Resource Room |
| | 12659 | Fall 2010 - Special Class Study Skills |
| | 10580 | Fall 2010 - Consultant Teacher Indirect – Math, Social Studies, Science, English |
| | 4598 | Fall 2010 - Consultant Teacher Indirect – Social Studies, Math, English, Science |
| | 12428 | Fall 2010 - Declassified – Support Services |
| | 11394 | Fall 2010 - Special Class; Study Skills |
| | 11759 | Fall 2010 - Resource Room; Aide; Occupational Therapy; Speech Language Therapy; Counseling Consultation |
| | 13350 | Fall 2010 - Resource Room |
| | 12478 | Fall 2010 – Special Class; Counseling Consultation; Counseling; |
| | 7977 | Fall 2010 - Consultant Teacher Direct – Study Skills |
| | 12810 | Fall 2010 - Special Class; Speech Language Therapy; Occupational Therapy |
| | 9493 | Fall 2010 - Special Class - English; Consultant Teacher Direct – Science, Math; Consultant Teacher Indirect - Social Studies; Resource Room |
| | 13044 | Fall 2010 - Resource Room; Special Class Math; Occupational Therapy Consultation |
| | 10950 | Exiting as of June 25, 2010 |
| | 4647 | Fall 2010 – Consultant Teacher Direct – English, Social Studies; Resource Room |
| | 3660 | Fall 2010 – Consultant Teacher Direct – Study Skills |
| | 13621 | Fall 2010 – Consultant Teacher Direct – Math, Social Studies |
| | 9010343 | Fall 2010 – Study Skills; Consultant Teacher Direct – Math, English, Counseling |
| | 10117 | Fall 2010 – Consultant Teacher Direct – Science, Math, English, Social Studies, Resource Room |
| | 12937 | Summer 2010 – Special Class BOCES; Speech Language Therapy Fall 2010 – Special Class BOCES; Speech Language Therapy |
| | 12240 | Fall 2010 – Special Class; Counseling; Parent Counseling & Training Consultation; Speech Language Therapy; Occupational Therapy Consultation; Shared Aide |

BOE Meeting Dated 04/07/10
CPSE RECOMMENDATIONS

| | ID No. | Recommended Placement/Program |
|--|--------|---|
| | | |
| | 13681 | Classified Preschool; Speech Language Therapy |

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XII. PRINCIPALS' REPORT

XIII. ADOPTION OF 2010/2011 PROPOSED BUDGET

Adopt the Proposed Budget for the **2010/2011** school year in the amount of \$29,036,512 and authorizes the levy of taxes thereon, pending voter approval.

XIV. ADOPTION OF PROPOSITION

The following voter proposition shall be included in the Notice of the Annual Meeting and shall appear on the ballot for the Annual Meeting:

Is the Board of Education authorized to transfer a sum, not exceeding \$3,500,000.00, from the Unappropriated Fund Balance to the Capital Fund for the purpose of funding energy improvements, including, but not limited to replacing boilers and converting steam heat to hot water heat at the Alice Grady Elementary School, replacing lighting in all schools with high energy efficient lighting and replacing control systems in all schools, as well as replacing windows at the Alexander Hamilton Middle/High School and other construction, maintenance and repair projects noted in the School District Building Condition Survey?

XV. RECOGNITION OF THE AUDIENCE – OTHER ITEMS

XVI. CALL FOR EXECUTIVE SESSION

XVII. ADJOURNMENT