

*There is an addendum to this Agenda – please see page 8*

*It is anticipated that the Board will move to Executive Session at 7:30 PM, and will return to Regular Session at approximately 8:00 PM.*

**ELMSFORD UNION FREE SCHOOL DISTRICT  
BOARD OF EDUCATION  
PUBLIC MEETING  
AUDITORIUM  
ALEXANDER HAMILTON HIGH SCHOOL  
MARCH 03, 2010  
8:00 PM**

**I. ROLL CALL**

Betty Funny-Crosby, President  
Debra B. Lawrance, Vice President  
Michael Colasuonno, Trustee  
Matthew R.C. Evans, Trustee  
James B. Henson, Trustee  
Barbara A. Peters, Ed.D., Superintendent  
Peter Giarrizzo, District Clerk

**II. EXECUTIVE SESSION**

It is anticipated that the Board will move to Executive Session to discuss a particular legal matter.

**III. RETURN TO REGULAR SESSION**

**IV. APPROVAL OF MINUTES**

Approve the minutes:

Regular Meeting February 03, 2010

**V. PRESENTATION**

Energy Performance Contract, Honeywell International, Inc.  
Winter Sports Review, Mr. Robert Pollok

**VI. ELMSFORD SALUTES**

**VII. STUDENT LIAISON REPORT**

**VIII. RECOGNITION OF THE AUDIENCE – Agenda Items**

## Board of Education Agenda March 03, 2010

### IX. FINANCE & PURCHASING

#### 1. Approve of Cash Disbursement Schedules of January 29, 2010 and February 12, 2010:

Approve the cash disbursement schedules:

Schedule #33	Trust & Agency Fund Account in the amount of	\$ 40,774.42
Schedule #34	General Fund Account in the amount of	\$513,313.13
Schedule #34	Special Aid Fund Account in the amount of	\$ 35,936.98
Schedule #34	School Lunch Fund Account in the amount of	\$ 669.81
Schedule #35	Trust & Agency Fund Account in the amount of	\$ 7,555.30
Schedule #36	General Fund Account in the amount of	\$308,325.68
Schedule #36	Special Aid Fund Account in the amount of	\$ 10,104.31
Schedule #36	School Lunch Fund Account in the amount of	\$ 28,155.84

#### 2. Treasurer's Report – January 2010

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approve the Treasurer's Report for the Month January 2010 as submitted.

#### 3. Extraclassroom Activities Treasurer's Report –

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approves the Extraclassroom Activities Treasurer's Report for the Months of January 2010 as submitted.

#### 4. Health Service Contract

Approve the following health service contract **2009/2010** school year for Elmsford resident students attending out-of-district private/parochial schools as follows:

Ossining UFSD	\$857.85
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### X. SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS

#### INSTRUCTIONAL PERSONNEL

##### Appointment

#### 1. Part Time Substitute Teacher

Approve the appointment of **Nicole Troncale**, as Part Time Substitute Teacher, for the 2009/2010 school year, effective March 04, 2010 (pro-rated).

#### 2. Activity/Stipend Position – Bilingual Grant

Approve the appointment of the following individuals to activity/stipend positions for the **2009/2010** school year which will be funded through the **Bilingual ESL Education Grant**.

Regents Exam Preparation Component	Robin Osswald Erica Carrasquillo
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## Board of Education Agenda March 03, 2010

### 3. Activity/Stipend Position – AM Literacy Program- Dixon

Approve the appointment of the following individuals to activity/stipend positions for the **2009/2010** school year as Substitutes for the AM Literacy Program at the Dixon Primary School to be funded through Title III Grant Funds.

Christine Sanese  
Viviana Podhaiski

### 4. Activity/Stipend Position – After School Program – Alexander Hamilton Jr./Sr. High School

Approve the appointment of the following individuals to activity/stipend positions for the **2009/2010** school year as academic support for ESL students at the Alexander Hamilton Jr./Sr. High School to be funded through Title III Grant Funds, effective March 04, 2010.

Maria Pennacchio (not to exceed 40 hours)  
Nicole Troncale (not to exceed 40 hours)

### 5. Summer Curriculum Work – 2009/2010 School Year

Appoint the following individual to summer curriculum project – **English Language Academy for ESL** students at the Alexander Hamilton Jr./Sr. High School to be funded through the Title III Grant Funds, effective June 02, 2010.

Robin Osswald (not to exceed 50 hours)

### 6. Activity/Stipend Position

Approve the appointment of the following individuals to activity/stipend positions for the 2009/2010 school year in accordance with agreement with the Elmsford Teachers Association:

Matt Simon      2010 Varsity Boys Baseball Coach (effective immediately)  
Anthony Shallo    2010 Modified Boys Baseball Coach (effective immediately)

### 7. Resignation

#### **Special Education Teacher**

Accept the resignation for the purpose of retirement of **Tina R. Hairston**, Special Education Teacher, with regret and appreciation for her 30 years of service to the Elmsford Union Free School District, effective July 01, 2010.

### 8. Substitute

Accept the resignation of **Donovan Mitchell**, Substitute Teacher, effective February 12, 2010.

### 9. Termination

#### **Assistant Principal**

**RESOLVED**, that upon the recommendation of the Superintendent of Schools the Board of Education of the Elmsford Union Free School District hereby terminates the employment of **Fitzgerald Georges**, Assistant Principal, effective 06/30/2010.

## Board of Education Agenda March 03, 2010

### NON INSTRUCTIONAL PERSONNEL

#### 1. Interim Campus Monitor

Approve the emergency conditional appointment of Chris Bartley to the position of substitute school/campus monitor for the period of March 04, 2010 through April 30, 2010 at the rate of \$17.00 per hour for up to 8 hours per day.

#### 2. Campus Monitor – Alexander Jr./Sr. High School

Approve the emergency conditional appointment of the following Campus Monitor:

Name: Paul Hood

Position: Campus Monitor

Effective Date of Probationary Appointment: 05/01/2010

Termination Date of Probationary Appointment: 05/01/2012

Tenure Area: Campus Monitor

Salary: 2009-201- Campus Monitor, Step 1, Lane F

Address: 23 S. Lawrence Avenue, Elmsford, NY 10523

#### 3. Board of Registration and Inspector of Election

Approve the appointment of **Dorothy Hooper** as Election Inspector at the rate of \$10.20 per hour.

#### 4. Salary Increases – Non-Represented Classified Staff

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approve a 2% salary an increase for the 2009/2010 school year for the non-represented classified staff that was employed for at least one-half of the 2008/2009 as listed below, and authorizes the Business Office to take all action consistent herewith:

District Courier	Dorothy Hooper
Part Time Cleaner	Anthony Patterson
Teacher Aide	Martha Perez
Part Time Cleaner/Groundskeeper	Stephen Woherle

### XI. NEW BUSINESS

#### 1. District Facilities Review Task Force

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approves the appointment of the following individual to serve on the Elmsford Union Free School District Facilities Review Task Force:

Tony Thompson  
Carol Snyder

#### 2. Consultant Contract – Dr. Sotelo-Dynega

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District enter into a contract with Dr. Marlene Sotelo-Dynega to provide a 2-hour staff development workshop for psychologist and special education teachers on March 19, 2010 for a lump sum fee of \$400 with funding provided through the 611 Grant.

## Board of Education Agenda March 03, 2010

### 3. Tax Certiorari Settlement – Ross Pepe

**RESOLVED**, that the Board of Education hereby approves the settlement of tax assessment case entitled “Ross Pepe v. Town of Greenburgh” for assessment year 2008; be it further

**RESOLVED**, that said settlement shall be subject to the final approval of the petitioner and the town board of the Town of Greenburgh. If said board does not approve the settlement, this resolution shall be deemed null and void, be it further

**RESOLVED**, that said settlement shall be pursuant to the terms set forth in a letter to the District dated February 10, 2010, from the law firm of Giacchino J. Russo.

### 4. Donation to Raymond Agostini Scholarship Fund

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District accept the matching gift of \$1,000 on behalf of Rosana Gonzalez from Pernod Ricard USA to the Raymond Agostini Scholarship Fund.

### 5. External Auditing Services – D’Arcangelo & Co., LLP

**RESOLVED**, that the Board of Education of the Elmsford Union Fee School District appoints **D’Arcangelo & Co., LLP**, as the External Auditor for the District for the 2009/2010 fiscal year ending June 30, 2010,

**AND**, hereby further authorizes the President of the Board of Education and the Superintendent of Schools to execute the Engagement Letter of Agreement dated February 12, 2010, as submitted, with an anticipated total cost of \$24, 200.

### 6. Homebound Tutoring Services – Creative Tutoring

**RESOLVED**, that the Board of Education approve the contract between the Elmsford Union Free School District and **Creative Tutoring** to provide Homebound instruction to Elmsford resident students for the **2009/2010** school year at the rate of \$55.00 per hour, and authorizes the President of the Board of Education to execute said contract.

### 7. Grant – Target Field Trips

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District accept a donation of \$800 to the Alice E. Grady Elementary School from the **Target Field Trip** Grants Program.

### 8. Consultant Contract – NYU Steinhardt School Culture, Education & Development

**RESOLVED**, that the Board of Education approve the contract between the Elmsford Union Free School District and NYU Steinhardt School of Culture, Education & Development to provide ½ Day Staff Development May 21, 2010 at a lump sum of \$5,000 to be funded through the Bilingual Education Grant and authorizes the President of the Board of Education to execute said contract.

### 9. Plan for Participation: Shared Decision Making dated March 2010

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approves the Plan for Participation: Shared Decision making dated March 2010.

**10. Second Reading and Adoption of Revised Policy #5310**

The following policy was revised and presented for a second reading and adoption:

5310

**Supervision of Students**

Principals are responsible for providing adequate supervision of students during the school day for evening activities, sporting contests and trips. The Principal shall delegate this responsibility in his/her absence.

The Board of Education requires that:

- No teacher and/or staff member is to leave a group of students to which they are assigned unsupervised at any time in the building or on school grounds. In the event of an emergency, any teacher and or staff member shall make every effort to contact the main office, or proper authority to request assistance. Building Principals shall ensure that teachers and staff are knowledgeable and practiced in emergency contact procedures. After assistance is contacted the notifying teacher or staff member shall remain with students until coverage arrives.
- All district staff is to cooperate in maintaining order in all parts of the buildings and shall take appropriate action as required. Building Principals and/or Athletic Director will ensure that teachers and staff are properly informed about student discipline procedures and be in receipt of the Code of Conduct approved by the Board of Education.
- Coaches are responsible for providing adequate supervision of students during practice sessions, game contests, and transit of students to and from events. They are also expected to wait until parents pick up students before leaving the grounds. Verification will be made by the Coach/Staff member that Students have walked home.
- Furthermore, no administrator, teacher, coach, club moderator, or responsible district employee should leave the grounds before all students are picked up after evening activities for events for which they are responsible. These events include but are not limited to games, rehearsals, club meetings, etc.

Adoption Date: March 03, 2010

**11. Continuation of Attendance**

Approve the following resolution:

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District approve the request for continuance of attendance of student #10622 in grade 5 (five) and student #10707 in grade 4 (four) at the Alice E. Grady Elementary School for the remainder of the 2009/2010 school year.

**12. RECOMMENDATIONS OF THE CSE AND CPSE EDUCATION**

**RESOLVED**, that the Board of Education shall approve all the special education programs/placements as recommended in the Individual Education Plans of students by the Committee on Special Education and the Committee on Pre School special Education as set forth herein:

**BOE Meeting Dated 03/03/10**  
**CSE RECOMMENDATIONS**

	<b>ID No.</b>	<b>Recommended Placement/Program</b>
	10333	Counseling; Aide; Discontinue Occupational Therapy
	13550	Resource Room
	11164	Special Class; Resource Room; Counseling; Aide; Discontinue Occupational Therapy; Speech Therapy Services
	4014	Special School BOCES; Speech Language Therapy; Physical Therapy; Occupational Therapy; Aide
	13457	Classified
	8361	Classified; Counseling

**BOE Meeting Dated 03/03/10**  
**CPSE RECOMMENDATIONS**

	<b>ID No.</b>	<b>Recommended Placement/Program</b>
	13652	Classified Preschool; Speech Language Services

**XII. PRINCIPALS' REPORT**

**XIII. RECOGNITION OF THE AUDIENCE – OTHER ITEMS**

**XIV. CALL FOR EXECUTIVE SESSION**

**XV. ADJOURNMENT**

## Board of Education Agenda March 03, 2010

### Addendum

### INSTRUCTIONAL

#### 10. APPOINTMENT

##### **0.4 Reading Teacher**

Appoint the following 0.4 Reading Teacher, funding will be through the Title I Grant Fund.

Name: Victoria Nadler

Position: 0.4 Reading Teacher

Effective Date of Appointment: March 08, 2010

Termination Date of Appointment: June 30, 2010

Salary: 2009/2010 Salary Schedule, Step 1, Lane F1 (pro-rated)

Address: 171 Brite Avenue, Scarsdale, NY 10583

### NON INSTRUCTIONAL

#### **5. Activity/Stipend**

Approve the appointment of the following individual to activity/stipend position for the 2009/2010 school year in the amount of \$6500.

Mark Barone

District-Wide Proprietary Software

### NEW BUSINESS

#### **13. Energy Performance Contract**

**BE IT RESOLVED**, that the Board of Education hereby designates the energy performance project as a Type II action pursuant to Section 617.5 of the State Environmental Quality Review Act (SEQRA) and determines that implementation of the energy performance project at the District's school buildings will not have a significant adverse impact on the environment; and

**BE IT RESOLVED**, that the Board of Education hereby approves the Energy Performance Contract with Honeywell International, Inc. for the performance of services in connection with the District's Energy Performance Project, including the installation and maintenance of energy systems in the District's buildings to improve the energy efficiency of the district's buildings, to be financed from the guaranteed energy savings to be realized as a result of such improvements. Such contract shall be incorporated by reference within the minutes of this meeting contingent upon the approval of the contract by the school district's attorney.

#### **14. Consulting Services – District Facilities Task Force**

**RESOLVED**, that the Board of Education of the Elmsford Union Free School District authorizes the Superintendent of Schools to enter into a contract with \_\_\_\_\_ to provide consultant services to assist the Facilities Review Task Force as outlined in the proposal \_\_\_\_\_ submitted on February 23, 2010 in response to the District's Request for Proposal for said services.